	AMENDMENT OF SOLICITAT Control Number:	ION / MODIFICATION	NOF CONTRACT	1. CON	TRACT ID CODE	1 1 1
		EFFECTIVE DATE	4. REQUISITION/PURCHASE	E REQ. NO		5. PROJECT NO. (If applicable)
	N66604-01-R-2590-0001	19 APR 2001	N66604-11			
6. ISSU		N66604	7. ADMINISTERED BY (If oth	er than Itei	n 6) CODE	
Naval Code 5 Simon	ercial Acquisition Department, Bui Undersea Warfare Center Division, 913 pietri Drive rt, RI 02841-1708					
B. NAM	E AND ADDRESS OF CONTRACTOR (No., street,	county, State and ZIP Code)		(X)	9A. AMENDMENT (OF SOLICITATION NO.
		,			N660	604-01-R-2590
				X	9B. DATED (SEE IT	ŕ
						3 APR 2001
					10A. MODIFICATIO	ON OF CONTRACT/ORDER NO.
					10B. DATED (SEE	ITEM 13)
CODE	T	FACILITY CODE			(022)	,
	<u>l</u> 11. TF		TO AMENDMENTS OF SOLI	ICITATIO	DNS	
Offers (a) By of submitted RECEI OFFER makes	The above numbered solicitation is amended must acknowledge receipt of this amendment completing Items 8 and 15, and returning ed; or (c) By separate letter or telegram white VED AT THE PLACE DESIGNATED FOR T. If by virtue of this amendment you desire reference to the solicitation and this amend DUNTING AND APPROPRIATION DATA (If require	nt prior to the hour and date spends of the chincludes a reference to the series PR to change an offer already subment, and is received prior to the change and is received prior to the change and is received prior to the	ecified in the solicitation or as ame e amendment; (b) By acknowledgi solicitation and amendment numbe LIOR TO THE HOUR AND DATE mitted, such change may be made	ended, by ng receipt ers. FAIL SPECIFIE e by teleg	t of this amendmer URE OF YOUR A ED MAY RESULT	nt on each copy of the offer CKNOWLEDGMENT TO BE IN REJECTION OF YOUR
Z. ACC	JUNTING AND APPROPRIATION DATA (II requin	eu)				
1:	3. THIS ITEM APPLIES ONLY TO MODIFI	CATIONS OF CONTRACTS/O	RDERS,IT MODIFIES THE CONT	RACT/OF	RDER NO. AS DE	SCRIBED IN ITEM 14.
(X) A	THIS CHANGE ORDER IS ISSUED PURSUAN	ΓTO: (Specify authority)				
	THE CHANGES SET FORTH IN ITEM 14 ARE I					
	THE ABOVE NUMBERED CONTRACT/ORDER IN ITEM 14, PURSUANT TO THE AUTHORITY THIS SUPPLEMENTAL AGREEMENT IS ENTE	OF FAR 43.103(b).	•	changes ir	n paying office, approp	oriation date, etc.) SET FORTH
	OTHER (Specify type of modification and autho					
	TANT: Contractor is not X CRIPTION OF AMENDMENT/MODIFICATION (Ord		and return 3 copies to the issuing of		is a sible \	
Except as	s provided herein, all terms and conditions of the CONTACT: Nancy Howard Tel: 40 ME AND TITLE OF SIGNER (Type or print)	document referenced in Item 9A c	or 10A, as heretofore changed, remain	ns unchanç rdns@n	ged and in full force : pt.nuwc.navy.1	and effect. Mil
	/ Nb b			, ,	(Nr × F-1117)	
	NTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	Λ.		16C. DATE SIGNED
BY	(Signature of person authorized to sign)	 [BY(Signature of Co	ontracting (Officer)	

WAGE DETERMINATION NO: 94-2467 REV (18) AREA: RI ,STATEWIDE

REGISTER OF WAGE DETERMINATIONS UNDER U.S. DEPARTMENT OF LABOR

FOR OFFICIAL USE ONLY BY FEDERAL AGENCIES PARTICIPATING IN MOU WITH DOL

WASHINGTON D.C. 20210

| | Wage Determination No.: 1994-2467

William W.Gross Division of Revision No.: 18

Director Wage Determinations | Date Of Last Revision: 09/18/2000

This wage determination applies to the entire state of RHODE ISLAND Excluding the cities and towns in PROVIDENCE county listed below:

PROVIDENCE County: Burrillville, Central Falls, Cumberland, Lincoln, North Smithfield, Pawtucket, Smithfield, and Woonsocket.

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION TITLE MINIMUM WAGE RATE

Administrative Support and Clerical Occupations	
Accounting Clerk I	8.14
Accounting Clerk II	9.80
Accounting Clerk III	12.44
Accounting Clerk IV	13.21
Court Reporter	11.95
Dispatcher, Motor Vehicle	12.12
Document Preparation Clerk	10.64
Duplicating Machine Operator	10.47
Film/Tape Librarian	10.67
General Clerk I	7.95
General Clerk II	8.84
General Clerk III	10.64
General Clerk IV	12.54
Housing Referral Assistant	14.01
Key Entry Operator I	9.10
Key Entry Operator II	11.53
Messenger (Courier)	7.95
Order Clerk I	9.50
Order Clerk II	11.89
Personnel Assistant (Employment) I	7.67
Personnel Assistant (Employment) II	9.46
Personnel Assistant (Employment) III	11.12
Personnel Assistant (Employment) IV	13.54
Production Control Clerk	14.01
Rental Clerk	11.04
Scheduler, Maintenance	11.04
Secretary I	10.67
Secretary II	11.95
Secretary III	14.01
Secretary IV	16.10
Secretary V	19.70
Service Order Dispatcher	11.04
Stenographer I	9.48
Stenographer II	10.67
Supply Technician	13.10

Survey Worker (Interviewer)	11.95
Switchboard Operator- Receptionist	9.56
Test Examiner	11.28
Test Proctor	11.28
Travel Clerk I	9.13
Travel Clerk II	9.36
Travel Clerk III	9.82
Word Processor I	9.65
Word Processor II	11.30
Word Processor III	12.68
Automatic Data Processing Occupations	
Computer Data Librarian	10.25
Computer Operator I	10.25
Computer Operator II	11.47
Computer Operator III	14.41
Computer Operator IV	17.24
Computer Operator V	19.10
Computer Programmer I (1)	13.11
Computer Programmer II (1)	15.05
Computer Programmer III (1)	19.57
Computer Programmer IV (1)	23.55
Computer Systems Analyst I (1)	20.75
Computer Systems Analyst II (1)	24.00
Computer Systems Analyst III (1)	26.42
Peripheral Equipment Operator	10.25
Automotive Service Occupations	
Automotive Body Repairer, Fiberglass	17.31
Automotive Glass Installer	15.92
Automotive Worker	15.92
Electrician, Automotive	16.61
Mobile Equipment Servicer	14.71
Motor Equipment Metal Mechanic	17.31
Motor Equipment Metal Worker	15.92
Motor Vehicle Mechanic	17.31
Motor Vehicle Mechanic Helper	13.85
Motor Vehicle Upholstery Worker	15.22
Motor Vehicle Wrecker	15.92
Painter, Automotive	16.61
Radiator Repair Specialist	15.92
Tire Repairer	14.71
Transmission Repair Specialist	17.30
Food Preparation and Service Occupations	
Baker	10.34
Cook I	9.48
Cook II	10.34
Dishwasher	7.59
Food Service Worker	7.59
Meat Cutter	10.34
Waiter/ Waitress	7.06
Furniture Maintenance and Repair Occupations	
Electrostatic Spray Painter	16.45
Furniture Handler	12.34
Furniture Refinisher	16.45
Furniture Refinisher Helper	13.70
Furniture Repairer, Minor	15.07
Upholsterer	16.45
General Services and Support Occupations	
Cleaner, Vehicles	7.59
Elevator Operator	7.59
Gardener	9.48
House Keeping Aid I	7.02
House Keeping Aid II	7.67
Janitor	7.59

Laborer, Grounds Maintenance Maid or Houseman Pest Controller Refuse Collector Tractor Operator Window Cleaner Health Occupations		8.06 7.02 12.17 7.59 9.02 8.06
Dental Assistant Emergency Medical Technician (EMT)/Paramedic/Ambulance Licensed Practical Nurse I Licensed Practical Nurse II Licensed Practical Nurse III Medical Assistant	Driver	10.93 10.93 8.71 9.77 10.93 9.77
Medical Laboratory Technician Medical Record Clerk Medical Record Technician Nursing Assistant I Nursing Assistant II Nursing Assistant III		9.77 9.77 13.54 7.10 7.98 8.71
Nursing Assistant IV Pharmacy Technician Phlebotomist Registered Nurse I Registered Nurse II Registered Nurse II		9.77 12.19 9.77 13.54 16.57 16.57
Registered Nurse III Registered Nurse III, Anesthetist Registered Nurse IV Information and Arts Occupations Audiovisual Librarian Exhibits Specialist I		20.05 20.05 24.02 16.10 13.56
Exhibits Specialist II Exhibits Specialist III Illustrator I Illustrator II Illustrator III Librarian		13.96 17.09 11.31 17.62 17.82 19.70
Library Technician Photographer I Photographer II Photographer III Photographer IV		11.95 11.31 13.30 17.62 17.82
Photographer V Laundry, Dry Cleaning, Pressing and Related Occupations Assembler Counter Attendant Dry Cleaner Finisher, Flatwork, Machine		19.89 7.07 7.07 8.94 7.07
Presser, Hand Presser, Machine, Drycleaning Presser, Machine, Shirts Presser, Machine, Wearing Apparel, Laundry Sewing Machine Operator		7.07 7.07 7.07 7.07 9.43
Tailor Washer, Machine Machine Tool Operation and Repair Occupations Machine-Tool Operator (Toolroom) Tool and Die Maker Material Handling and Packing Occupations		9.82 7.68 16.18 18.36
Forklift Operator Fuel Distribution System Operator Material Coordinator Material Expediter		12.21 12.80 13.89 13.89

Material Handling Laborer	10.17
Order Filler	8.38
Production Line Worker (Food Processing)	12.65
Shipping Packer	11.43
Shipping/Receiving Clerk	11.43
Stock Clerk (Shelf Stocker; Store Worker II)	11.43
Store Worker I	10.73
Tools and Parts Attendant	12.65
Warehouse Specialist	12.65
	12.05
Mechanics and Maintenance and Repair Occupations	
Aircraft Mechanic	17.13
Aircraft Mechanic Helper	13.70
Aircraft Quality Control Inspector	17.80
Aircraft Servicer	15.07
Aircraft Worker	15.76
	16.45
Appliance Mechanic	
Bicycle Repairer	14.56
Cable Splicer	17.13
Carpenter, Maintenance	14.56
Carpet Layer	15.76
Electrician, Maintenance	17.81
Electronics Technician, Maintenance I	14.43
Electronics Technician, Maintenance II	15.00
Electronics Technician, Maintenance III	15.57
Fabric Worker	15.07
Fire Alarm System Mechanic	17.13
Fire Extinguisher Repairer	14.56
Fuel Distribution System Mechanic	17.13
General Maintenance Worker	15.76
Heating, Refrigeration and Air Conditioning Mechanic	17.13
Heavy Equipment Mechanic	17.13
Heavy Equipment Operator	17.13
Instrument Mechanic	17.13
Laborer	7.59
Locksmith	16.45
Machinery Maintenance Mechanic	16.79
Machinist, Maintenance	16.30
Maintenance Trades Helper	12.19
Millwright	17.13
Office Appliance Repairer	16.85
Painter, Aircraft	16.45
Painter, Maintenance	14.56
•	
Pipefitter, Maintenance	16.79
Plumber, Maintenance	14.56
Pneudraulic Systems Mechanic	17.13
Rigger	17.13
Scale Mechanic	15.76
	16.79
Sheet-Metal Worker Maintenance	
Sheet-Metal Worker, Maintenance	
Small Engine Mechanic	15.76
Small Engine Mechanic Telecommunication Mechanic I	15.76 17.13
Small Engine Mechanic Telecommunication Mechanic I Telecommunication Mechanic II	15.76 17.13 17.80
Small Engine Mechanic Telecommunication Mechanic I Telecommunication Mechanic II Telephone Lineman	15.76 17.13 17.80 17.13
Small Engine Mechanic Telecommunication Mechanic I Telecommunication Mechanic II	15.76 17.13 17.80
Small Engine Mechanic Telecommunication Mechanic I Telecommunication Mechanic II Telephone Lineman	15.76 17.13 17.80 17.13
Small Engine Mechanic Telecommunication Mechanic I Telecommunication Mechanic II Telephone Lineman Welder, Combination, Maintenance Well Driller	15.76 17.13 17.80 17.13 16.79 17.13
Small Engine Mechanic Telecommunication Mechanic I Telecommunication Mechanic II Telephone Lineman Welder, Combination, Maintenance Well Driller Woodcraft Worker	15.76 17.13 17.80 17.13 16.79 17.13 17.13
Small Engine Mechanic Telecommunication Mechanic I Telecommunication Mechanic II Telephone Lineman Welder, Combination, Maintenance Well Driller Woodcraft Worker Woodworker	15.76 17.13 17.80 17.13 16.79 17.13
Small Engine Mechanic Telecommunication Mechanic I Telecommunication Mechanic II Telephone Lineman Welder, Combination, Maintenance Well Driller Woodcraft Worker Woodworker Miscellaneous Occupations	15.76 17.13 17.80 17.13 16.79 17.13 17.13
Small Engine Mechanic Telecommunication Mechanic I Telecommunication Mechanic II Telephone Lineman Welder, Combination, Maintenance Well Driller Woodcraft Worker Woodworker Miscellaneous Occupations Animal Caretaker	15.76 17.13 17.80 17.13 16.79 17.13 17.13
Small Engine Mechanic Telecommunication Mechanic I Telecommunication Mechanic II Telephone Lineman Welder, Combination, Maintenance Well Driller Woodcraft Worker Woodworker Miscellaneous Occupations Animal Caretaker Carnival Equipment Operator	15.76 17.13 17.80 17.13 16.79 17.13 17.13 14.56 6.66 9.02
Small Engine Mechanic Telecommunication Mechanic I Telecommunication Mechanic II Telephone Lineman Welder, Combination, Maintenance Well Driller Woodcraft Worker Woodworker Miscellaneous Occupations Animal Caretaker	15.76 17.13 17.80 17.13 16.79 17.13 17.13
Small Engine Mechanic Telecommunication Mechanic I Telecommunication Mechanic II Telephone Lineman Welder, Combination, Maintenance Well Driller Woodcraft Worker Woodworker Miscellaneous Occupations Animal Caretaker Carnival Equipment Operator	15.76 17.13 17.80 17.13 16.79 17.13 17.13 14.56 6.66 9.02
Small Engine Mechanic Telecommunication Mechanic I Telecommunication Mechanic II Telephone Lineman Welder, Combination, Maintenance Well Driller Woodcraft Worker Woodworker Miscellaneous Occupations Animal Caretaker Carnival Equipment Operator Carnival Equipment Repairer	15.76 17.13 17.80 17.13 16.79 17.13 17.13 14.56 6.66 9.02 9.48 7.59
Small Engine Mechanic Telecommunication Mechanic I Telecommunication Mechanic II Telephone Lineman Welder, Combination, Maintenance Well Driller Woodcraft Worker Woodworker Miscellaneous Occupations Animal Caretaker Carnival Equipment Operator Carnival Equipment Repairer Carnival Worker	15.76 17.13 17.80 17.13 16.79 17.13 17.13 14.56 6.66 9.02 9.48

	10 10
Embalmer	19.12
Lifeguard	7.37
Mortician	19.12
Park Attendant (Aide)	9.27
Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	7.37
Recreation Specialist	11.48
Recycling Worker	9.02
Sales Clerk	7.37
School Crossing Guard (Crosswalk Attendant)	7.59
Sport Official	7.37
Survey Party Chief (Chief of Party)	8.04
Surveying Aide	6.39
Surveying Technician (Instr. Person/Surveyor Asst./ Instr.)	8.52
Swimming Pool Operator	10.34
Vending Machine Attendant	9.02
Vending Machine Repairer	10.34
Vending Machine Repairer Helper	9.02
	9.02
Personal Needs Occupations	E 2E
Child Care Attendant	7.37
Child Care Center Clerk	8.28
Chore Aid	7.02
Homemaker	11.48
Plant and System Operation Occupations	
Boiler Tender	17.13
Sewage Plant Operator	16.45
Stationary Engineer	17.13
Ventilation Equipment Tender	13.70
Water Treatment Plant Operator	16.45
Protective Service Occupations	
Alarm Monitor	9.32
Corrections Officer	17.69
Court Security Officer	18.24
Detention Officer	17.69
Firefighter	18.18
Guard I	7.02
Guard II	9.32
Police Officer	22.29
Stevedoring/Longshoremen Occupations	
Blocker and Bracer	14.50
Hatch Tender	14.50
Line Handler	14.50
Stevedore I	13.89
Stevedore II	15.11
Technical Occupations	
Air Traffic Control Specialist, Center (2)	26.07
Air Traffic Control Specialist, Station (2)	17.98
Air Traffic Control Specialist, Terminal (2)	19.79
Archeological Technician I	10.08
Archeological Technician II	11.27
	13.96
Cartographic Technician	13.96
Civil Engineering Technician	13.96
Computer Based Training (CBT) Specialist/ Instructor	20.75
Drafter I	10.04
Drafter II	13.07
Drafter III	13.56
Drafter IV	13.96
Engineering Technician I	11.16
Engineering Technician II	12.52
Engineering Technician III	14.02
Engineering Technician IV	17.35
Engineering Technician V	20.51
Engineering Technician VI	25.97
J	

Paralegal/Legal Assistant I Paralegal/Legal Assistant II Paralegal/Legal Assistant III Paralegal/Legal Assistant III Paralegal/Legal Assistant IV Paralegal/Legal Assistant IV Photooptics Technician Technical Writer Unexploded (UXO) Safety Escort Unexploded (UXO) Safety Escort Unexploded (UXO) Sweep Personnel Unexploded Ordnance (UXO) Technician II Unexploded Ordnance (UXO) Technician III Weather Observer, Combined Upper Air and Surface Programs (3) Weather Observer, Senior (3) Weather Observer, Upper Air (3) Transportation/ Mobile Equipment Operation Occupations Bus Driver Parking and Lot Attendant Shuttle Bus Driver Truckdriver, Heavy Truck Truckdriver, Light Truck Truckdriver, Medium Truck Truckdriver, Tractor- Trailer
Truckdriver, Tractor- Trailer 17.56

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$1.92 an hour or \$76.80 a week or \$332.80 a month.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 10 years, and 4 after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of eleven paid holidays per year : New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan

communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

- 1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)
- 2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.
- 3) WEATHER OBSERVERS NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay

for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of

basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work

which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard including working with or in close proximity to explosives and incendiary materials involved in research, testing, manufacturing, inspection, renovation, maintenance, and disposal. Such as: Screening, blending, dying, mixing, and pressing of sensitive explosives pyrotechnic compositions such

as lead azide, black powder and photoflash power. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive explosives and incendiary materials. All operations involving regarding and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard. Including working with or in close proximity to explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation and, possibly adjacent employees, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or

equipment being used.

All operations involving, unloading, storage, and hauling of explosive and incendiary ordnance material other than small arms ammunition. (Distribution of raw nitroglycerine is

covered under high degree hazard.)

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial

laundering in order to meet the cleanliness or appearance standards set by the terms of the

Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

** NOTES APPLYING TO THIS WAGE DETERMINATION **

Source of Occupational Title and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Third Supplement, dated March 1997, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE $\{Standard Form 1444 (SF 1444)\}$

Conformance Process:

The contracting officer shall require that any class of service employee which is not

listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section

4.6 (C)(vi) $\}$ When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed

classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the

employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

- 3) The contracting officer reviews the proposed action and promptly submits a report of the
- action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves

the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.